

**TO: Michael D. McVicker, Assistant Director
Computer Services Division
Department of Information Services**

FROM: Kathy Rosmond, Stan Ditterline

DATE: November 7, 1996

SUBJECT: MONTHLY STATUS REPORT FOR OCTOBER 1996

I. LEADERSHIP

- Kathy Rosmond and Stan Ditterline began working with NASIRE on the Chicago Year 2000 Symposium. CSD will produce a short video to be used in the opening segment of the Symposium. Stan and Kathy suggested topics and speakers for the event to NASIRE. CSD will work with NASIRE to produce a second video that will introduce key state government stakeholders (e.g., legislators, legislative staff, agency executives) to the problem.
- Kathy Rosmond met with Chip Holcomb, DIS' assistant attorney general, to give him an update on the progress of the project. Also gave him recent articles on year 2000 legal issues.
- Stan Ditterline and Kathy Rosmond attended the October PSY2KO meeting. Kathy Rosmond was re-elected the Vice-Chair of the group.
- Kathy Rosmond and Sam Hunt briefed Representative Cathy Wolfe on the scope of the year 2000 problem and the steps state agencies are taking to deal with it.

II. STAFF DEVELOPMENT

- Kathy and Stan arranged to have Bob Louten from GTE as a presenter at the IPMA Fall Forum. The topic of Bob's presentation was "A Definition of Year 2000 Compliance." CSD's year 2000 team attended the presentation.

III. FINANCIAL SUPPORT

N/A

IV. PARTNERSHIP (new customers)

- Carole Gazarek continues the King County Wiasoft Estimate 2000 Project. Their first large system, LAW, has been analyzed and the estimate reports have been sent. The next system, Finance Property, has been started. This system, so far, has ten applications in it with at least one more promised when found.

IV. COMMUNICATION

- Judy Politz continued to add year 2000 conference information, survey response results, and links to other sites of interest to the Year 2000 home page.
- Kathy Rosmond attended the last day of the ACCIS conference and gave them a brief update on the state's progress on the Year 2000 Project.
- Talked with year 2000 team members from Tennessee, Virginia, and Arizona.
- Stan Ditterline, Stan Davis, and Kathy Rosmond talked with two year 2000 team members from Shell Oil Services about the respective conversion and testing methodologies of both organizations. Shell is thinking of setting up their environment and repeatable processes in much the same manner as DIS. This was the first in-depth discussion with another Information Management Forum year 2000 working group member.
- Stan and Stan met with the Unisys group to discuss the common date routine that has been installed on the S/390 that is available to Unisys as well. Also discussed with them developing a date SIM routine. Lance's group will be working on both.
- Stan and Kathy met with Alan Schmidt from OITO to present the proposed process for the conversion tool acquisition process. Alan suggested a couple of refinements to the plan. Amended copies of the acquisition process description were sent to Alan and Mike Stack.

V. CUSTOMER STATUS

- Collated customer budget impact assessment survey for OITO. Also began a table of agency critical systems and impact dates to be used in forecasting resource needs.

VI. OPERATIONAL IMPROVEMENTS (Infrastructure)

- Judy Politz began developing the Year 2000 intranet site.
- Judy Politz began converting Year 2000 SIG and SIG subcommittee meetings to HTML for placement on the Year 2000 intranet.
- Harlan Pittelkau completed the identification of all Unisys and S/390 software products and matched them to their manufacturers. A special effort was made to contact the manufacturers

for CSD's 344 softwares. At this time, 93 percent (320 softwares) have compliance information available.

- Harlan Pittelkau contacted several PC hardware manufacturers and received two satisfactory replies that were placed on the Year 2000 home page. In addition, he sent a list of 48 serial numbers of CSD owned Micron computers to the Micron technicians for inquiry about their year 2000 compliance. That reply should be returned during November.
- Harlan Pittelkau created "Year 2000 at a Glance" which is a reporting tool for the year 2000 project team. All identified products have been listed in the appropriate section.
- A byproduct of Harlan Pittelkau's inquiries of manufacturers is a complete list of mainframe software manufacturers, to include contact names, addresses, phone numbers, and in some cases, email addresses. This list was updated during this period to reflect many changes in software ownership.
- Cost center 4115 purchased a new printer capable of printing 11x17 reports.

VII. TECHNOLOGY IMPROVEMENTS

- CSD installed and began testing the year 2000 TransCentury date routine software. Added a routine to adapt to the NATURAL language.
- The Year 2000 team developed and conducted a telephone RFQ process for a date simulation tool. We announced Prince Software as the apparent successful vendor on October 24. We began negotiations for their Simulate 2000 product.
- Using the process developed for the date simulation tool, we conducted a telephone RFQ for a date concurrent application development tool. We announced Princeton Softech as the apparent successful vendor on October 30.
- CSD continued development and refinement of a project methodology process.
- CSD conducted a sole source acquisition for contract programming from Steve Russell of Life Support Computer Services to modify and enhance a regression/test tool for the Year 2000 Project.
- CSD continued meeting with L&I and the Department of Personnel's Human Resources Information Services Division to refine year 2000 tools and methodologies in support of their pilot project.
- CSD invited KMSystems to present their Year 2000 Data Base Reorg tool IQU2000 to the DSHS and DIS staff. There appeared to be some interest.

- CCD Online presented an overview of their product to L&I, HRISD, DIS, and Group Health. Their product is a possibility for a mainframe conversion and test tool.

CSD is working with agencies to develop a Year 2000 Change Management/Life cycle methodology. Using Endeavor processes and utilities and Version Manager software.

VIII. ACHIEVEMENTS PLANNED FOR NEXT MONTH

The Year 2000 team will:

- contact the manufacturers of the remaining 22 software products and obtain year 2000 compliance information. In addition, Harlan will concentrate effort in obtaining personal computer hardware and software information.
- enter compliance information from 19 mainframe software manufacturers in the home page. Articles will be prepared for placement in the home page for most of these vendors.
- complete testing of the year 2000 TransCentury date routine software.
- complete negotiations for the Prince Simulate 2000 date simulation product.
- begin negotiations with Princeton Softech for their Version Merger concurrent application development product.
- sign the contract and Statement of Work for contract programming with Steve Russell of Life Support Computer Services to modify and enhance a regression/test tool for the Year 2000 Project. Planned start date is November 4, 1996.
- complete development and implement the conversion tool acquisition process.
- complete requirements definition and evaluation/acceptance criteria for conversion tool pilot project.
- assist work with WIT to develop video for NASIRE symposium
- coordinate panel discussion topics for two NASIRE symposium sessions .

IX. ISSUES REQUIRING MANAGEMENT ATTENTION

MDM:kr

Attachment: MSProject Plans

cc: Assistant Directors
CSD Managers
Central Files